



Steering Group Meeting: Minutes

Date: *Thursday 18th January 2018*

Time: *10:30-12:30*

Venue: *The Axis, 10 Holliday Street, Birmingham, B1 1TF*

Contact: *03000 130360*

Attended: Alex Magloire (Ofsted), James Norman (Ofsted), Tim Landreth, Alison Beard, Tricia Wellings, Jyoti Jaspal, Dale Ramsey, Nikki Flintham, Christine Harding, Sarah Presswood

Apologies: Debbie Clarke, Beverley Sharpe, Tim Hopkins, Penny Hustwick

Retired: Liz Smith-Keitley, Andy Bent, Anne Stevens

Removed: Susan Berry

Agenda

Actions

1. Welcome and apologies

1.1. TW and TL introduced the steering group, welcomed everyone within the group and discussed any apologies that had been given previous to the meeting.

2. Appoint minute taker

2.7. DR volunteered to be minute taker during this steering group.

3. Actions from previous meeting

3.1. Discussed that it would be possible to set up a webinar-style steering group if required at the Axis Building; suggested that TH could potentially support in this area too. AM is able to organise this from Ofsted's perspective.

3.2. Further research carried out in 'problem areas' in relation to the integrated two year old review; DR gave positive feedback from Dudley LA, SP added that in Birmingham it is a bit patchy. It is a work in progress due to the new lead provider taking over for the Health and Wellbeing part of the Early Years offer. This is a little delayed due to Health Visitor teams being restructured.

3.3. AM thanked members of the steering group for expressing their interest in being involved in any upcoming scrutiny panels.

4. Review and follow up of 'Open Meeting'

4.1. Since the previous OBC open meeting, there has been some positive feedback; this was collated on the day, after the event and from reflections of members of the OBC steering group.

4.2. TL adds that the storyteller was particularly valuable and having an active section of the open meeting, moving forward, could also be beneficial to gain more numbers of interest.

4.3. It was discussed that there were lots of positive contributions from Ofsted; JN

4.4. From feedback, consider the room layout for the next OBC open meeting to ensure we can maximise audience participation and engagement throughout.

4.5. Ensure that an effective method of gathering feedback is used during the next OBC open

supported this view by suggesting he particularly found it beneficial to network and share his experiences from a regulatory perspective.

4.4. Slido was extremely effective in relation to audience participation; there were some important questions asked and it was a good method to get some feedback before the event finished.

4.5. Feedback was difficult to capture following the event; the majority of feedback stated that some individuals were not keen on the location of the event, their availability is more difficult on weekends, however Friday's and Saturday's are preferred days for the open meetings moving forward. It was discussed in the steering group that Friday's should be used moving forward to suit the majority of our target audience and we will consider the event location (see 6.1., 6.3. and 6.4.).

4.6. Both AM and JN felt that, from Ofsted's perspective, the previous OBC open meeting went well; it was added that the types of questions asked were sensible, and it was planned so the event was structured as a general forum, not an event to air any personal grievances to Ofsted.

5. Review 'Steering Group' membership

5.1. TW explained she may have found an interested individual from the Hereford borough (DH) to join the OBC steering group.

5.2. LS-K, AB and AS have all resigned from their membership since our previous meeting (reflected in the attendance list above).

5.3. The steering group currently has no representative from the Staffordshire area.

meeting, so feedback is captured before the audience leaves. AB offered to take a lead in this area.

4.5. TW to circulate slides from OBC open meeting, including any further feedback, to the steering group.

4.6. Attempt to capture more questions before the next OBC open meeting to pass on to Ofsted if required.

5.3. NF to look into Staffordshire area for representatives, due to working near the border.

5.4. TW can work directly with LA's if needed to raise more awareness of the OBC and engage more individuals in steering groups.

6. Consider 'Open Meeting' date and location

6.1. Next OBC 'Open Meeting' planned for Friday 11th May 2018.

6.2. A provisional date of Friday 12th October 2018 was also discussed for the Autumn OBC 'Open Meeting'.

6.3. It was discussed that timings worked well at previous open meetings, and we will attempt to use these timings moving forward at the planned venues.

6.4. It was discussed about trying Birmingham City Football Club instead of the Molineux; it was agreed that transport links are good in Birmingham and this could capture further interest for harder to reach LA's.

6.5. Other potential venues for the OBC open meeting were St. John's in Solihull and Aston Villa Football Club.

7. Agenda items and speakers for 'Open Meeting'

7.1. Getting ready for an inspection – from a provider's perspective, ensure all of the focus remains of each child and the progress they are making; utilise the Early Years Inspection Handbook and have a real focus on quality improvement and driving settings forward so children and staff are able to thrive.

7.2. Potentially discuss what happens on the day of an inspection.

7.3. Future ideas in open meetings – SEND, cultural diversity, utilise NEYTCO

6.4. TW and TL to carry out a pre-visit of Birmingham City Football Club to see whether it is a suitable venue to hold the next OBC open meeting.

7.1. DR to plan notes in this specific area for next steering group so we can discuss the final agenda for the open OBC event.

7.4. Please see point 8.4. below.

training resources.

7.4. Attempt to get Gill Jones to the May 2018 open OBC meeting so she can carry out a session on myth busting.

8. Ofsted input opportunities for 'Open Meeting'

8.1. Ofsted could have an input on the upcoming changes to the online SEF, and how settings should move forward in relation to quality improvement following the removal of this from the online page – this could also link to myth busting and the curiosity approach.

8.2. Could have a focus on outdoor play, targeting boys in learning and development and risk and challenge; could also discuss how to promote risk and challenge to parents effectively and how children positively role-model health and safety to one another in setting.

8.3. AM and JN are both happy to attend the May 2018 open OBC meeting; there may be more flexibility for different members of the Ofsted team to be present in the October open meeting due to current training programmes.

8.4. The steering group discussed they feel it would be beneficial if Lorna Fitzjohn and/or Gill Jones could attend the open meetings to reinforce the value of the early years sector.

9. Ofsted updates (Alex Magloire)

9.1. Ofsted have begun their restructure; the delivering unit is closing towards the

8.1. AB/TW to potentially discuss curiosity approach with Lindsay for October meeting

8.2. AM to replicate 'stinging nettles' session if required for open OBC event.

8.3. AM to plan and deliver a general Ofsted update if required for the open OBC meeting.

8.4. AM to invite both Lorna Fitzjohn and Gill Jones to open OBC meetings.

end of the year and inspectors will be moved into one of the eight regions.

9.2. All inspectors are being reassessed during the summer; they will be retrained and have access to CPD opportunities to support the transition into their role.

9.3. Ofsted want to test their processes and current systems; there may be opportunities for voluntary inspections in the future, these could be discussed within a steering group meeting.

9.4. The current Ofsted database has been undergoing thorough testing and is in the final stages. The new system, CYGNUM, will begin to be implemented with Ofsted from June 2018. The hopes for the system are to streamline the inspection process further. Providers may have a change of registration number to support the new system, however should not be affected in many other ways.

9.5. Ofsted are currently reviewing their handbooks and assessing how effective the curriculum is; the aim is for Ofsted to reflect on the current effectiveness of the curriculum and whether there is a better way to do things. Providers and OBC steering group members may be used for feedback at some point.

9.6. There is a focus on 'not yet good' providers currently, which will be discussed further in the annual review next month. The aim is to review current support and registration cancelling systems to ensure children are not at any risk and are able to make progress in their educational settings. Ofsted will be looking more into each inspector's evidence pack and will risk assess each case individually.

9.7. Ofsted reinforced that they do take notifications, concerns and complaints

seriously, and this is reflected in their comparison figures:

	Notifications received	Actions taken
2003	3500	210
2017	2688	1388

9.8. Ofsted's appeals figures were also released and show the following:

	Appeals received	Appeals lost
2003	3	1
2017	72	1

10. Date and location of next 'Steering Group'

10.1. Next steering group meeting to be held on Tuesday 17th April 2018.

10.2. April meeting to be held at Axis Building, 10:30-12:30.

10.2. AM to book room 3 at Axis Building for meeting.

11. Any other business

11.1. No further comments or any other business discussed.